

## Middle Harbour Public School Parents and Citizens Association

Minutes – P&C Meeting Term 2, week 3 - 14th May 2024
Attendees: Carl Bunn, Laura Barry, Dana Lightbody, Nina Garlinge, Andrea, Billy Zhou, Cathy Wu, Sarah
Jarratt, Rachel Giles.

Apologies: Melinda White, Edwina Fox, Sejal McNicol, Alisa Kane.

Apologies: Memida Wille, Edwina i ox, Sejai McNicol, A	Assigned	Action
Adopt previous minutes from Week 8, Term 1 2024 meeting		Approved
Principals report:		
<u>Events:</u>		
<ul> <li>Mothers Day breakfast was successful - sharing thanks to Nina,</li> <li>Steve &amp; all volunteers</li> </ul>		
Other:		
<ul> <li>Roof is complete - heritage and department have signed off</li> <li>Removal of demountables has been flagged - no current timeframe. This has prompted class moves - 3R &amp; 4D have moved upstairs, 4T downstairs where 3R were</li> <li>Kindy rooms now in one single block</li> <li>Sport (Athletics 3-6 today)         <ul> <li>"Zone" dates were communicated incorrectly, hence the last minute shift in dates</li> <li>K &amp; 1 cross country on Friday (17th May)</li> <li>Gala Days is designed to reduce the cost, in a 1 day format - netball, soccer &amp; AFL</li> </ul> </li> <li>On Fridays the school now has "Peer Support" session (year 6 support for K to 5)</li> <li>Life Education is happening this term (Healthy Harold) (Personal Development &amp; Health)</li> <li>Debating &amp; Public Speaking will move ahead - decision this year to go with Bear Pit</li> <li>Hero - hoping everyone is on Hero - term 2 is a reporting semester, which Hero is a key tool:</li> </ul>		

<ul> <li>Starting next term - no more permission slips - all done through Hero</li> <li>Next Year, Finance will also be done through Hero</li> <li>Parent teacher interviews to be scheduled (report week 8, interviews week 9)</li> <li>All bricks got laid:         <ul> <li>Some questions from parents on ensuring all bricks were laid: Dana to follow up</li> </ul> </li> </ul>	
President report:	
<ul> <li>Yearbook is finished - with Mrs Barry for review. As soon as it's ready, we need to accept a quote for printing &amp; distribution</li> </ul>	
<ul> <li>Pre-sales to be set-up &amp; communicated</li> </ul>	
<ul> <li>Belinda and Cath have resigned from the Class Parent Coordinator role. Massive thankyou to their input and efforts over the last few years.</li> </ul>	
<ul> <li>Gifts have been left in staff office</li> </ul>	
Next steps for Class Parent role:	
<ul> <li>Nina &amp; Andrea will temporarily look after the role for the time being</li> </ul>	
<ul> <li>Sarah Jarratt proposed as opportunity</li> </ul>	
<ul> <li>Sparkle event: parent led fundraiser (parents/adults only), which delivered good results last time</li> </ul>	
<ul> <li>Current venue is dockside in darling harbour</li> </ul>	
<ul> <li>Planned for 16th November</li> </ul>	
<ul> <li>Budget proposed: \$50k</li> </ul>	
■ Venue costs: \$40k	
■ AV, decorations & contingencies: \$10k	
<ul> <li>Decorations available for reuse from previous events</li> </ul>	
o Max 350 people	
Financial report	+
Now transferred all money to CBA accounts - some money still in bendigo, but just running it down	
Looking forward to Billy Zhou joining	
Cub accomittace variable.	
Sub-committee reports:	

- Taken as read from reports circulated and attached		
Other business:	1	
Confirm a sparkle expense budget	СВ	Approved
<ul> <li>Budget proposed at \$50k (details above)</li> </ul>		by all
Resolve that the Sparkle event be an input taxed event for GST	СВ	Approved
purposes		by all
<ul> <li>Confirm the following people as new Members of the P&amp;C:</li> </ul>	СВ	Approved by all
<ul> <li>Billy Zhou (Assistant Treasurer)</li> </ul>		Dy an
<ul> <li>Sarah Jarratt (VP fundraising)</li> </ul>		
	СВ	Approved
<ul> <li>Resolve that Sarah Jarratt is appointed to the role of VP Fundraising</li> </ul>	CB	Approved by all
		"
The following resolutions are to Nominate the people named in each	СВ	Approved
resolution to be signatories to the accounts (also named in each resolution).		by all
For complete clarity the account full names and numbers are listed below and		
abbreviated Names used in resolutions listed beside them.		
<ul> <li>Middle Harbour Public School P&amp;C Association Incorporated</li> </ul>		
Cash Reserve Account		
<ul> <li>Middle Harbour Public School P&amp;C Association Incorporated</li> </ul>		
Main Account		
<ul> <li>Middle Harbour Public School P&amp;C Association Incorporated</li> </ul>		
Strings		
<ul> <li>Middle Harbour Public School P&amp;C Association Incorporated</li> </ul>		
Kids Cottage Debit Card Account		
Appoint the following P&C members to the accounts listed in each resolution.		
<ul> <li>Billy Zhou to all P&amp;C Commbank Accounts inclusive of:</li> </ul>	СВ	Approved
■ P and C - Band Account		by all
■ P and C Strings Account		
■ P and C Cash Reserve Account		
■ P and C Main Account		

Next meeting week 8, term 2 2024 -	
Via zoom (18th June)	

Signed Secretary of P&C Carl Bunn

Signed President of P&C Dana Lightbody